



Add Class/Drop Class Form

~Important Note~

This form must be completed and submitted 30 days prior to the official drop class date. Auto Payments will still be charged on the 25th of the month as per the tuition agreement, and any adjustments will be made by the front office on the last payment due.

Student Name _____

Primary Contact Name _____

Class Name	Day	Time	Adding	Dropping

Please make the above schedule changes as of ____ / ____ / ____

Primary Contact Signature: _____

Questionnaire

If you are dropping a class, please take a moment to give a short explanation of why. If there was a problem, your input could help us improve the situation. We are always looking for ways to make our program the best it can be. Thank you!

How can we make improvements?

Staff Signature: _____ Date Received: ____ / ____ / ____